



Board of Trustees Regular Session Wednesday, June 19, 2019

Present: Traci Black, Vicki Matsumori, Sage Fitch, Brent Gardner, Nick Skene

Excused: Pepper Pehrson

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Kristin Bilson, Murray Library Staff; Dustin Lewis, Valerie Nagasawa, Jesse Allen

1. **Call to Order:** President Traci Black called the meeting to order at 5:36 p.m.
2. **Approval of Minutes:** The minutes for the May meeting were approved on a motion made by Sage Fitch and seconded by Vicki Matsumori. Voting was unanimous in favor.
3. **Public Comment:** None
4. **Financial Report:** Director Fong reported that 91% of the year has lapsed. President Black asked what the library does with the extra money that was budgeted. Director Fong answered that some will go into the building fund and the rest will go into the reserves for operational use. Sage Fitch asked if there is a penalty if the reserve grows too big. Director Fong said the city does not have any control of the library's funds because they are a separate tax entity.
Brent Gardner made a motion to receive and file the financial reports, seconded by Vicki Matsumori. Voting was unanimous in favor.
5. A motion to close the meeting was made by Sage Fitch and seconded by Brent Gardner. Voting was unanimous in favor.
Meeting was closed at 5:46 p.m.
A motion to open the meeting was made by Vicki Matsumori and seconded by Brent Gardner. Voting was unanimous in favor.
Meeting was reopened at 6:39 p.m.

Sage Fitch made a motion to continue to explore the purchase of real property for the new library. The motion was seconded by Nick Skene. Voting was unanimous in favor.

6. **Board Reports:** None

7. **Director's Report:** Director Fong continued talking about Service Design and problem solving in the library. The focus this month was the decrease in circulation of the YA book collection, the location of YA books, the teen computer location is not conducive to quiet study, and the most browsed area of the library are DVDs and they are located in tight quarters.

The questions asked were:

How can the library ease the transition for the tweens from juvenile fiction to young adult fiction?

How can the library create a more comfortable browsing area for the DVD section?

How can the library make a more adult friendly area of the library?

The solution to these questions resulted in a library floor move, switching the contents of the YA area of shelves with the contents of DVD area of shelves.

Sage Fitch commented that she is really appreciative that Director Fong and the library staff takes the time to evaluate what the library does on a daily basis and for thinking outside of the box about what is working what is not working and trying to find new solutions to better the library.

8. **Old Business:** None

9. **New Business:** None

10. **Adjournment:** A motion to adjourn was made by Sage Fitch and seconded by Brent Gardner. Voting was unanimous in favor.
The Meeting was adjourned at 6:55 p.m.